

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

M I N U T E S

Meeting #2011/01 – January 31, 2011

First Nations Financial Management Board

[Suite 905-100 Park Royal South, West Vancouver, BC]

Date: _____

BOARD MEMBER'S SIGNATURE: _____

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BOARD MEMBERS PRESENT:

Harold Calla
Clint Garcia
Karen Johnson
Gabrielle Ollinger
Stefan Zabek

Shane Coutlee [via phone]
Lyndale George
Garry Merkel [via phone]
Angela Wesley

Ken Tourand [non-voting]

BOARD MEMBERS ABSENT:

Terena Hunt
Neil Sterritt

Sharon Lindley

Al Fukushima [non-voting]

ELDERS:

Margaret George

Mia Hunt

STAFF:

Verna Billy-Minnabarriet

Kylie Cavaliere

Angela chaired the meeting in Neil's absence. The meeting was called to order at 5:05pm with an opening Prayer by Elder Margaret George.

1. Adoption of Agenda

B11/01 It was moved and seconded that

the regular meeting agenda be adopted. *Carried.*

2. Board Appointments

B11/02 It was moved and seconded that

the Board accept the Oath of Offices completed by newly elected faculty representative Stefan Zabek and Education Council Chair Al Fukushima. *Carried.*

The Board congratulated & welcomed Stefan & Al who was unable to attend today's meeting.

B11/03 Angela and Gabrielle have been reappointed to July 31, 2012. Harold and Lyndale, whose terms end on July 31, 2011, have agreed to let their names stand for reappointment.

B11/04 It was moved and seconded that

the Board appoint Stefan Zabek as representative to Education Council. *Carried.*

3. Minutes of Previous Meetings

B11/05 It was moved and seconded that

the November 22, 2010 minutes be adopted as presented. *Carried.*

4. Executive Report

B11/06 A report from the Executive.

The Environmental Resource Technology program was approved by the Executive Committee on Dec 14.

5. President's Report

B11/07 A report from the President.

Ken's report included the Aboriginal Service Plan, Higher Learning Symposium, external contracts, Honouring our Past, approval of funding transfer, online Human Rights/Harassment training, and Merritt's Chamber of Commerce.

6. Vice President's Report

B11/08 A report from the Vice President.

Verna's report included an update on community partnerships, the Ministry Aboriginal Strategies Evaluation, an Aboriginal speaking engagement, a virtual education summit with AFN Chief Shawn Atleo, the Aboriginal Service Plan, a meeting with DM Don Fast, and the Aboriginal Policy Framework.

Garry reported that he is involved with the Aboriginal Strategies Evaluation.

B11/09 The Elders' Council report.

Mia reviewed the Jan 11th Elders' Council meeting notes. Margaret expressed concern with the expense & difficulty in finding cedar bark for workshops. Any assistance in locating cedar bark or donations are welcome.

7. *Audit & Risk Management Committee*

B11/10 It was moved and seconded that

the December 31, 2010 financial statements and the Management Discussion & Analysis report be approved. *Carried.*

Harold reviewed the MD & A and requested the ARM committee agendas will be distributed to all Board members who are welcome to attend the meetings including the next one on March 28th.

Harold suggested that the board consider a HR/Governance committee.

B11/11 The interim FTE report was reviewed in the MD & A report.

B11/12 It was moved and seconded that

the short-term investment report, as per policy B.1.3, be approved. *Carried.*

B11/13 Access Copyright

8. *Education Council*

B11/14 A report on the Education Council.

9. *Presentation – Kylie Cavaliere*

B11/15 A presentation by Kylie Cavaliere, Director of Enrolment Services & Registrar.

Kylie's presentation included a report on Enrolment management, an overview of prospects, applicants, students & graduates and retention alert.

The Board thanked Kylie for her report and indicated that the work she is doing is groundbreaking.

10. *Policy Approval*

B11/16 It was moved and seconded that

the policy proposal Establishing a Memorial Bursary, presented at the November, 22, 2010 Board meeting for a 30-day posting, be approved. *Carried.*

11. Board Information

B11/17 Circulation file folder.

12. Adjourn

B11/18 The meeting was adjourned at 7:20pm with a closing prayer by Elder Mia Hunt.

Roundtable Discussions

DATE OF NEXT MEETING: *Monday April 11, 2011*

Please submit expense claims and meeting dates attended to Pat.