

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2010/02 – April 11, 2011

Lower Nicola Indian Band Boardroom
181 Nawishaskin Lane, Highway 8 West

Date: _____

BOARD MEMBER'S SIGNATURE: _____

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BOARD MEMBERS PRESENT:

- | | |
|---------------------------|---------------------------|
| Harold Calla | Shane Coutlee |
| Clint Garcia | Lyndale George |
| Terena Hunt | Karen Johnson [via phone] |
| Sharon Lindley | Garry Merkel |
| Gabrielle Ollinger | Neil Sterritt |
| Angela Wesley | Stefan Zabek |
| Al Fukushima [non-voting] | Ken Tourand [non-voting] |

BOARD MEMBERS ABSENT:

ELDERS:

- | | |
|--------------|-----------|
| Jim Fountain | May Moses |
|--------------|-----------|

STAFF:

- | | |
|--------------------------|--------------|
| Verna Billy-Minnabarriet | Cathy Carson |
|--------------------------|--------------|

Meeting called to order at 5:00pm. Opening Prayer by Elder Jim Fountain

1. Adoption of Agenda

B11/19 It was moved and seconded that

the meeting agenda be adopted. *Carried.*

2. Minutes of Previous Meetings

B11/20 It was moved and seconded that

the January 31, 2011 minutes be adopted as presented. *Carried.*

3. Presentation – Paul Willms

B11/21 Paul Willms, an instructor for 28 years, retired in February. After Paul gave a brief recap of his time with NVIT, the Board presented him with a certificate of appreciation and gift certificates.

4. Executive Report

B11/22 In-camera agenda item.

5. President's Report

B11/23 Highlights of Ken's report included honouring NVIT's five founding bands, SD #58 meeting, partnership agreements, Pat Brownlee Baker bursary, the awards ceremony date change, Ministry update & Minister visit, student events, Irving Barber and strategic initiatives 2011.

5. Vice President's Report

B11/23 Highlights of Verna's report included the Education Plan, course loading, summer courses, and an update on programs and agreements.

B11/24 Jim provided an update on the Elders' Council.

6. Education Council

B11/25 Al provided the Education Council report.

7. 2011/12 Budget Presentation

B11/26 Cathy gave a power point presentation on the Budget.

8. Audit & Risk Management Committee

B11/27 Harold provided an update on the recent Audit & Risk Management Committee meeting.

B11/28 It was moved and seconded that

the revised tuition rates be approved as presented. *Carried by consensus.*

B11/29 It was moved and seconded that

the 2011/12 Budget be approved as presented. *Carried by consensus.*

B11/30 It was moved and seconded that

the KPMG Audit Planning report be approved. *Carried by consensus.*

B11/31 Auditor General Audit Plan.

B11/32 Update on Knowledge Infrastructure Program [KIP] holdback.

B11/33 Update on PSAB Accounting Standards change.

B11/34 It was moved and seconded that

the financial statements to February 28, 2011 & FTE report [MD&A] be approved. *Carried by consensus.*

Harold reported that the MD & A document is a work in progress and he thanked Ken, Cathy and the finance staff on producing a quality document. It is obvious that NVIT is a financially stable and well run organization and the staff is to be congratulated.

9. 201 Student Outcomes Report

B11/35 The 2010 student outcomes report was reviewed.

9. ISETS Funding

B11/35 MOTION: That the Nicola Valley Institute of Technology Board approves submission of funding proposals to the Interior Salish Employment & Training Society (ISETS) for the fiscal year ending March 31, 2012. *Carried by consensus.*

10. MOX – Mobile myNVIT Portal Application

B11/36 Cathy demonstrated the MOX application that is available on iPhones & smart phones now and on the new version of Blackberry at the end of June. Ultimately students will be able to register using MOX. Cathy was asked to bring forward a protocol for the MOX application at a future ARM meeting.

11. June Board Planning Retreat

B11/37 The draft agenda for the June 20th Board retreat was reviewed.

12. Draft Board Meeting Schedule 2011 – 2012

B11/39 It was moved and seconded that

the draft Board meeting schedule 2011 – 2012 be approved as presented. *Carried by consensus.*

13. Board Information

B11/40 Circulation file folder.

14. Adjourn

B11/41 Meeting adjourned at 7:36pm.

Roundtable Discussions

DATE OF NEXT MEETING: *Monday June 20, 2011, Board Retreat & Meeting.*

Please submit expense claims and meeting dates attended to Pat.